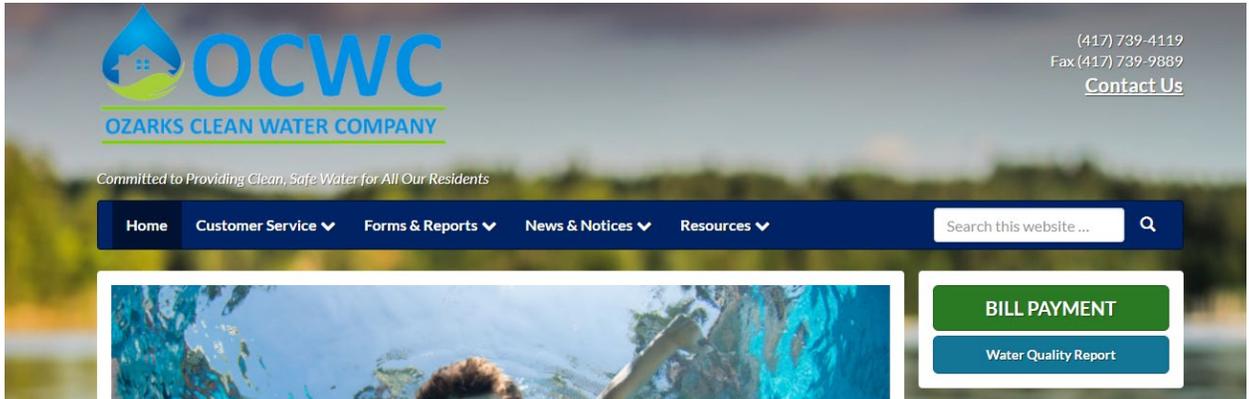
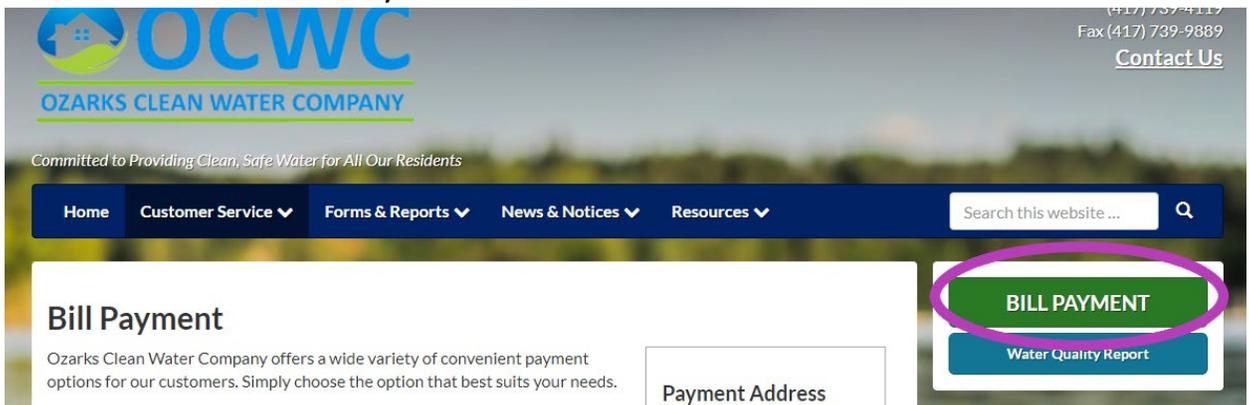


Customer Web Portal Enrollment

1. Step 1. Navigate to ozarkscleanwater.org



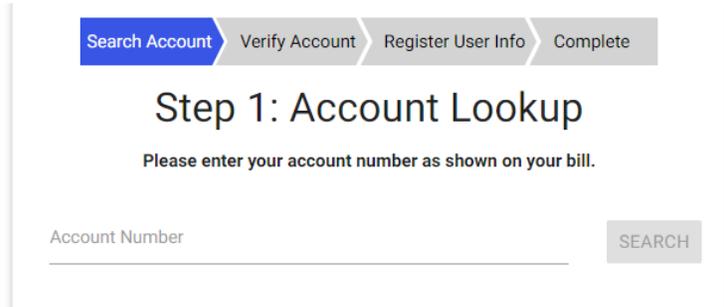
2. Locate and select "Bill Payment"



3. Select the tab "Click Here to Register a Portal Login"

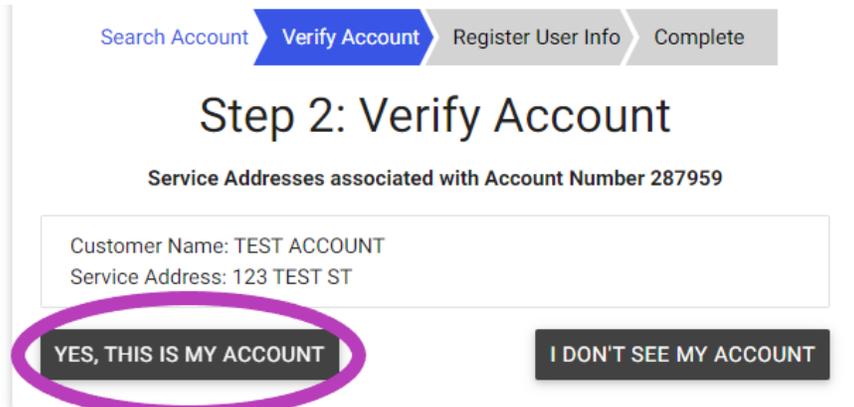


4. Enter your Ozarks Clean Water Account number _____
 - Can be found on the upper left hand corner of your bill



The screenshot shows a progress bar at the top with four steps: 'Search Account' (highlighted in blue), 'Verify Account', 'Register User Info', and 'Complete'. Below the progress bar, the heading 'Step 1: Account Lookup' is centered. Underneath, it says 'Please enter your account number as shown on your bill.' At the bottom, there is a text input field labeled 'Account Number' and a 'SEARCH' button to its right.

5. Verify your name and address

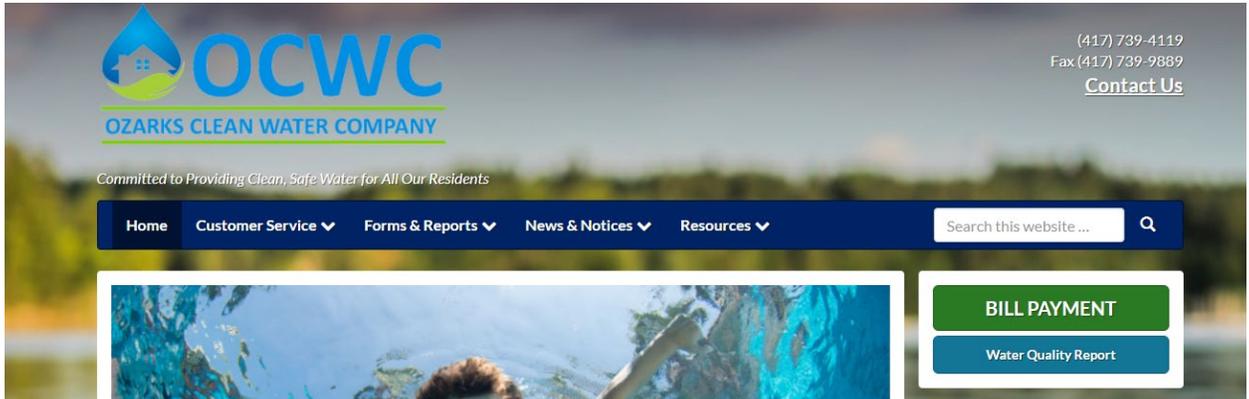


The screenshot shows a progress bar at the top with four steps: 'Search Account', 'Verify Account' (highlighted in blue), 'Register User Info', and 'Complete'. Below the progress bar, the heading 'Step 2: Verify Account' is centered. Underneath, it says 'Service Addresses associated with Account Number 287959'. A box contains the following information: 'Customer Name: TEST ACCOUNT' and 'Service Address: 123 TEST ST'. At the bottom, there are two buttons: 'YES, THIS IS MY ACCOUNT' (circled in purple) and 'I DON'T SEE MY ACCOUNT'.

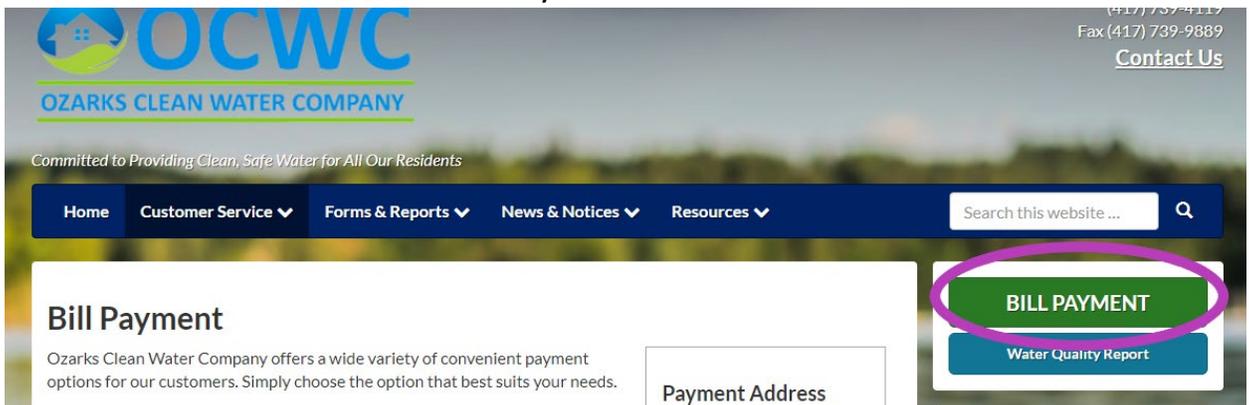
6. Create a User Id and Password
7. You did it!

Enroll in Automatic Bank Draft

1. Navigate to ozarkscleanwater.org



2. Locate and select the Menu "Bill Payment"



3. Login to the Customer Portal



Log In

User Name

Password

Show

The Password field is required.

FORGOT PASSWORD? CLICK HERE TO GENERATE A RESET PASSWORD EMAIL.

LOG IN

Don't have an account? [CLICK HERE TO REGISTER A PORTAL LOGIN.](#)



4. Locate the “Payment & Billing” Menu on the right of the home screen

Help

Payment & Billing

- [I want to set up AutoPay](#)
- [I want to view my account history](#)
- [I want to manage my payment methods](#)

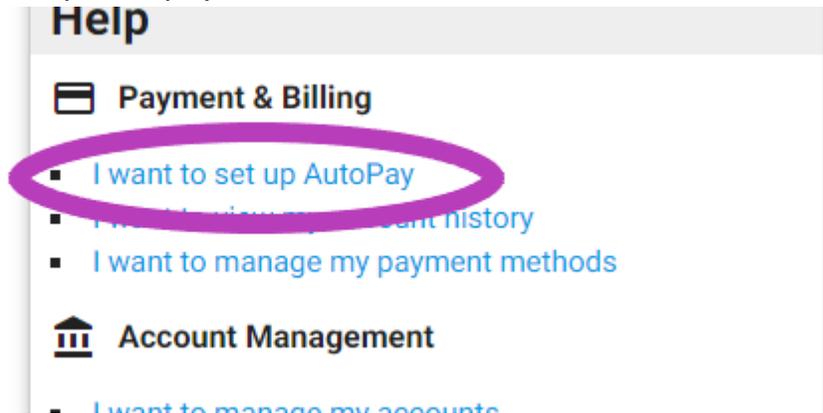
Account Management

- [I want to manage my accounts](#)

User Profile

- [I want to change my password](#)
- [I want to change my communication preferences](#)

5. Select "I want to set up Autopay"



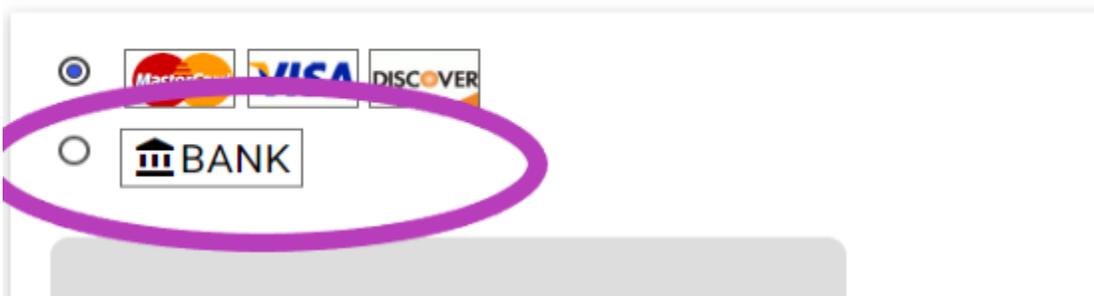
6. Select "Add Autopay"

Manage AutoPay ?



7. Choose the "Bank" option on the left of the screen

Add Payment Source



8. Enter your banking information and select "Save"

YOUR NAME
12345678901234567890
PAY TO THE ORDER OF
\$ 1001
Dollars
BANK NAME
For
⑆22335577⑆ ⑆0000997654321⑆ ⑆1000⑆

* Name on Account

* Routing Number

* Bank Account Number

Bank Account Type
Checking ▾

Use for recurring payments (Autopay)

9. You are all set up.

10. Automatic Bank Drafts are debited on the 20th of every month.